



The Village of Walnut Creek Council met in Regular Session, December 7th, at 7:30 PM, 103 Village Drive.

**PRESENT:**

Mayor Danny Jackson	Administrator Sharon Geelen
Mayor Pro-Tem Greg Ricker	Councilman Pete Benton
Councilman Mike Daly	Chief Robert Parchman
Attorney Phil Baddour	Theresa Vine, Office Assistant
Sergeant Bryan Belden	

**ABSENT:** Councilwoman Cyndi Dupuy

Also in attendance: Pat & Bob Biggers, Jeanne Noble, Brian Jones & Robert Jones-Jones Engineering, John Taylor and David Peterson

Mayor Danny Jackson called the meeting to order and Councilman Pete Benton led the Pledge of Allegiance. Mayor Danny Jackson provided the opening prayer.

The minutes of October 26<sup>th</sup>, and October financial report were presented. Mayor Pro-Tem Ricker cautioned everyone that the report does not include a lot of expense incurred during the storm. Storm related fees will be on the next report. Mayor Pro-Tem Ricker moved to approve the minutes and financial report. The motion passed unanimously.

**Jones Engineering Presentation:**

Brian Jones informed us that the Dam is under the jurisdiction of the 1967 Dam safety law any modification needs approval from the state. Upon approval from the state they will then get contractor bids and proceed from there. Brian spoke with the Dam Safety Engineer about possible ways to analyzed the Dam and he agrees that the method they plan on approaching the state will accept that methodologies. Jones Engineering confirmed that there was nothing the village could have done to keep the water from going thru the culverts like it did due to the amount of water.

**Public Comment:**

Mr. Biggers would like to know how much of an impact lowering the lake x-number of feet would have had on the homes that were flooded. Jones Engineering was unable to answer that question without survey of the lake.

Ms. Jeanne Noble would like to know if the village knew which houses were affected during the hurricane. Ms. Noble was informed that we are aware of some and FEMA is looking into identifying the others.

**Councilmember Comments:**

No Comments

**Administrator Report:**

Mrs. Geelen announced the office closures for the upcoming holidays. The Village Office and Maintenance will be closed December 24<sup>th</sup>, 26<sup>th</sup> and January 2<sup>nd</sup>.

Mrs. Geelen said after the New Year's holiday Darren will be opening the gates to lower both lakes so residents may do seawall work.

Mrs. Geelen stated that Theresa, our office assistant, had completed the QuickBooks class, will be taking the Notary class and looking into Clerk School in the near future.

**Hurricane Matthew Update:**

Mrs. Geelen stated we had received bids for the debris removal job and will discuss the bids under New Business.

Mrs. Geelen said Cox-Edwards is coordinating the repairs to the emergency spillway. They had TA Loving pump the standing water out of the spillway in order to see exactly what is needed to fix it. Once there is a design in place, an advertisement for bid will go out and the work will be done.

**Police Report:** Chief Parchman reported there have been a few instances of fraud. A couple residents have had credit card information stolen. Two of the cases have been resolved and one is still under investigation. There is also a case of property damage caused by a resident. The resident is repairing the damage. Chief Parchman said the Explorer is at the shop having the decals put on. He also said the only thing left to do on Bryan's truck is to have the new radio installed.

**Committee Reports:**

**Mayor Pro-Tem Ricker- Water & Sewer, Lake Committee, Audit:**

No report

**Councilwomen Dupuy- Village Owned Property:**

In Councilwomen Dupuy's absence, Mayor Danny Jackson stated Barnhill Construction had completed all the road repairs.

**Councilman Daly- Police, Planning Board, Insurance:**

Mr. Daly informed us that the Planning Board met and talked about the playground. Councilman Daly informed the Planning Board they cannot expand the park area with additional equipment into the grassy area between the existing park and emergency spillway. If they would like to expand the park play equipment area they will need to look into putting it behind the existing equipment.

Councilman Benton- Cable TV, Trash & Recycling:

Mr. Benton stated he would be having a follow-up meeting next week with Cable TV. Trash & Recycling no report.

**Old Business:** None

**New Business:**

FEMA Designated Agent:

Mayor Jackson said the council needed to appoint Mrs. Geelen as the designated agent for the Village of Walnut Creek to handle items with FEMA on behalf of the Village.

Budget Amendment:

Mayor Jackson presented a budget amendment prepared by Mrs. Geelen to move \$5,000.00 from Office Assistant-line 101 and put it into Part-time Patrol Officer-line 135. Mrs. Geelen believes this should be enough to carry thru this fiscal year. Mayor Pro-Tem Ricker made motion to approve the budget amendment as presented. The motion passed unanimously.

Bids for Debris Removal from Hurricane Matthew:

Mayor Jackson shared all of the bids with the council. After some discussion, being the lowest bid, Crump Construction, LLC was awarded the debris removal job for the amount of \$93,750.00. They confirmed they would be bringing the debris to the county landfill and the bid included tipping fees. Upon the signing of the contract and receipt of their insurance certificate, which is to be approved by Sharon, they may begin work.

**Announcements & Correspondence:**

None

**Closed Session:**

Personnel

The council came out of closed session.

There being no further business before the council, the meeting adjourned.

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Administrator, Sharon Geelen

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Mayor, Danny Jackson